

**2017**  
**Participant Payroll Schedule**  
 Inter County Community Council  
 PO Box 189  
 Oklee, MN 56742  
 FAX 218-796-5175 or [employment@intercountycc.org](mailto:employment@intercountycc.org)

<b><u>Pay Period Ending</u></b>	<b><u>Timesheet to Employment Department</u></b>	<b><u>Deposited in Bank</u></b>
<b>Saturday</b>	<b>Monday – unless noted by *</b>	<b>Friday- unless noted by **</b>
<b>December 31</b>	<b>3:00 PM – December 30* (Friday)</b>	January 6
January 14	12:00 PM – January 16	January 20
January 28	12:00 PM – January 30	February 3
February 11	12:00 PM – February 13	February 17
February 25	12:00 PM – February 27	March 3
March 11	12:00 PM – March 13	March 17
March 25	12:00 PM – March 27	March 31
April 08	12:00 PM – April 10	<b>April 17** (Monday)</b>
April 22	12:00 PM – April 24	April 28
May 6	12:00 PM – May 8	May 12
May 20	12:00 PM – May 22	May 26
June 3	12:00 PM – June 5	June 9
June 17	12:00 PM – June 19	June 23
<b>July 1</b>	<b>3:00 PM – June 30*(Friday)</b>	July 7
July 15	12:00 PM – July 17	July 21
July 29	12:00 PM – July 31	August 4
August 12	12:00 PM – August 14	August 18
August 26	12:00 PM – August 28	September 1
September 9	12:00 PM – September 11	September 15
September 23	12:00 PM – September 25	September 29
<b>October 7</b>	<b>3:00 PM – October 6*(Friday)</b>	October 13
October 21	12:00 PM – October 23	October 27
November 4	12:00 PM – November 6	<b>November 13** (Monday)</b>
November 18	12:00 PM – November 20	November 24
December 2	12:00 PM – December 4	December 8
December 16	12:00 PM – December 18	December 22

**\*Please note the due date is a Friday, not Monday to have the timesheets to the Employment Department.**

**\*\*Deposits cannot be made on holidays.**

**All Timesheets must be signed by client and supervisor prior to submission.**